

Terms of Reference: Planning and Environment Committee

Membership: All Councillors

Arrangements for decisions: Quorum: 3

Frequency of meetings: In response to planning applications and as an integral part of ordinary Council meetings.

Purpose: The Planning and Environment Committee is tasked with reviewing planning applications as and other aspects of planning and highways as noted below, and considering aspects of conservation and environmental matters as noted below, and making recommendations to Full Council.

Areas of responsibility:

1. To consider and respond to the Local Development Plan Framework in matters relating to control and development.
2. To have delegated powers with regard to responses and comments on planning application(s) including consultations on telecommunications masts and individual wind turbines.
3. To make representations when thought fit on planning appeals and to appoint a delegate to attend planning enquires as and when required.
4. To alert the Local Planning Authority to any alleged development control breaches.
5. To consider and respond to the relevant body in respect of highway matters.
6. To consider and respond to the relevant body in respect of listed buildings and ancient monuments (standing stones)
7. To consider and respond to the relevant body in respect of conservation orders and environmental matters.
8. To comment on proposed tree preservation orders, public footpath diversions and road name suggestions, etc
9. To consider and respond to the relevant body in respect to all environmental issues, including biodiversity actions.

Reporting: The Chair of the Planning and Environment Committee (or other nominated Member in his/her absence) will provide a report on issues arising, including recommendations, at each Full Council Meeting.

*Based on the One Voice Wales Terms of Reference for Council Meetings (2024):
examples from Pontypool Community Council and Barry Town Council.*